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Registration Form 2023-2024
PLEASE PRINT CLEARLY

Welcome to Active Athletics please read our rules and policies located on the back of this page. Then fill out the information below to en-roll your child in the programs at Active Athletics.

Family Last Name: \_\_\_\_\_

Student 1 Name: \_\_\_\_\_ Day & time of class: \_\_\_\_\_

Student 2 Name: \_\_\_\_\_ Day & time of class: \_\_\_\_\_

Student 3 Name: \_\_\_\_\_ Day & time of class: \_\_\_\_\_

Payment Credit Card Information:

For your personal and credit card security Active Athletics uses a third party secure vendor to encrypt, store and process all credit card installment transactions and information. Once your card is on file, Active Athletics only can view the last 4 digits and expiration date of your card information.

Please read the following and initial your consent

- 1. I have read and understand the rules and policies of Active Athletics. \_\_\_\_\_
2. I understand that Active Athletics does not offer refunds, credits or prorations for missed classes, or if I elect to terminate my enrollment prior to the end of a session. \_\_\_\_\_
3. I fully acknowledge that I am financially responsible for payment in full until I submit proper notice of withdraw as outlined in the rules and polices on the reverse side of this page. \_\_\_\_\_
4. I fully acknowledge that if my account becomes past due a \$25 late fee, and or my child with be withheld from classes until my account becomes current. \_\_\_\_\_
5. I understand that Active Athletics has an annual registration fee, and if I do not pay it within the designated time frame, my credit card on file will be charge for this additional annual fee. \_\_\_\_\_
6. By enrolling your child in the programs at Active Athletics you agree to promptly update any card changes with the front desk of Active Athletics to ensure your current information is available for session/monthly processing. Further you understand that the card provided will be charged in full for the tuition amount due for your child's participation in the programs at Active Athletics. You further give consent to and authorize Active Athletics to continue to charge the card provided until proper written notice of withdraw is submitted, as described and set forth in the rules and policies. \_\_\_\_\_

Active Athletics accepts Visa, MasterCard, Discover, and American Express

Name on the card: \_\_\_\_\_ Billing Zip code: \_\_\_\_\_

Today's Date: \_\_\_\_\_ Signature of card holder: \_\_\_\_\_

For Office Use Only:
Date of Trial Class: \_\_\_\_\_ First day enrolled: \_\_\_\_\_

## Active Athletics Rules and Policies

### **General:**

#### **Proper Gym Attire**

Participants must wear appropriate attire; it is recommended that girls wear a leotard and boys wear gym shorts or gym pants and a t-shirt. No hoodies, loose baggy clothing, jewelry, watches, activity trackers, footed tights, socks, or gum is allowed. Hair should be pulled back and secured away from the face.

#### **Closures**

Active Athletics will always be open, except in the event of severe weather, power loss, major holiday, or special occasion. Please refer to our session schedule for specific closures. In the event of severe weather please call or visit us online; a recorded message or statement will be posted with details. If Active Athletics has to close other than scheduled closures, make ups will be offered to the best of the gym's ability for recreational classes. In the event a makeup cannot be accommodated then a credit to your gym account will be offered. No cash refunds will be given only future credit.

#### **Makeup Classes**

Active Athletics will do its best to accommodate your needs if you miss a non-competitive program class. If you miss a class, please speak with the front desk to see when a makeup may be available in another class. Make ups are done by reservation only. No drop in makeup's are allowed. Active Athletics offers 1 makeup classes per session for missed classes, makeup classes must be done during the current session enrolled. HRCA members are not eligible for the makeup policy.

#### **Viewing of Classes**

Parents are *not allowed* on the floor at any time! Parents shall use the observation rooms and viewing decks for viewing only. Please do not talk to your child from the observation decks, as it is a distraction and a safety hazard for all of the children participating in the class.

#### **Parent Coaching**

Please avoid the urge to coach your child while at Active Athletics. Many times, this only confuses the child, and can lead to incidents. Our staff is trained to teach skills in a safe, progressive manor that is in your child's best interests.

#### **Medical Treatment**

In the event your child has an incident, the staff of Active Athletics can only administer basic first aid. Participants requiring more than basic first aid shall be transported by ambulance unless otherwise requested by parent or other legal guardian at that time.

#### **Drop-off and Pick-up**

Please be respectful of your child's instructors. Do not drop off your child more than 10 minutes prior to class starting time and be prompt to pick your child up after class. All participants *must wait inside the building* until their parent, legal guardian, or other appointed person picks them up.

#### **Conferences**

Your child's instructor is more than happy to answer questions, but their time is limited in between classes. Please make arrangements prior to classes to speak with an instructor; many questions can be answered over the phone or through email. See the front desk to schedule an appointment with your child's instructor

#### **Equipment**

No participant, family member, or friend is allowed on any of the equipment, at any time without Active Athletics instructor supervision.

### **Payment & Enrollment**

#### **Annual Registration Fee**

Active Athletics has an annual registration fee. Our fee is \$50.00 per year for the first child, and \$85 per year for families. This fee is non-refundable and renewed every year during session 1 and is prorated throughout the year.

#### **Refunds**

At Active Athletics we are confident that your child will have a positive experience but if you choose to leave one of our programs, we do not offer refunds or credits.

#### **Proration of Tuition**

Active Athletics does not prorate tuition, except when you first start! If you miss a class, you are still responsible for the full session's tuition.

#### **Enrollment & Withdraw**

Active Athletics will automatically re-enroll your child in their current program's class for each new session, unless a proper withdraw form is turned into Active Athletics. Withdraw forms can be found online or at the front desk. All withdraw forms must be received two weeks prior to the start of the new session. Withdraw forms received after the two-week deadline will be subject to payment in full for the upcoming session.

#### **Tuition**

Active Athletics runs on a 6-week session for all recreational classes. Tuition for each session is charged on the first day of each new session. Tuition is payable by credit or debit card. All team level classes are billed on a monthly installment based off of a 48-week yearly calendar. Tuition for team level classes is due on the first day of each new month.

#### **Late Fee**

Active Athletics reserves the right to assess a \$25.00 late fee to any account with a past due balance, and further at its discretion remove a child from class and refuse to perform services until payment in full is rendered.

#### **Returned Checks**

Any payment that is returned to Active Athletics is subject to a \$50.00 additional collection fee. Repayment must be in the form of cash or credit; no checks will be accepted for redeposit.